



Fondation du Pélican
sous l'égide de la Fondation de Luxembourg

GRANT APPLICATION FORM

(For information – will be available on the online platform)

1. GENERAL INFORMATION

APPLICANT (Principal Investigator)	
First and Last Name	
Title, Position	
Affiliation	
Postal address	
E-mail address	
Phone number	

INSTITUTION	
Name	
Postal address	
E-mail address	
Phone number	

Description of Institution	
Position of applicant	

Project leader and all co-investigators:		
First and Last Name	Title, Position	E-mail address



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PROJECT OUTLINE: Rubrics to be completed on the online platform (space counted)

Project Highlights

- Project title (125 characters),
- Project Acronym (30 characters),
- Budget in Eur & Funding sources (100 characters),
- Project Start date & Project End date,
- Project duration in days,
- Workload in man days (FTE = Full time equivalent) - (250 characters),

Human Resources

- Competency profile of each team member (synthesis) - (9.000 characters),
- Research team details (names & roles in the project – CVs to be attached) - (3.000 characters),

Project Details

- Provide an abstract of the project plan (work package including activities, associated tasks, results, deliverables and expected outcomes) – details to be attached - (30.000 characters)
- Details of all collaborative institution.s with their respective identification information (name of the collaborative institution.s, name of department / research group or institution.s, Name of head of departments / research groups involved, address, email – name of principal investigator involved from collaborative institution's contact details, title/position, address, email) (12.000 characters)
- Describe the scientific context and the societal issue(s) to be addressed regarding the existing state of the art (9.000 characters),
- Explain the research hypotheses or research objectives (6.000 characters),
- Indicate how the scientific method is innovative / will be put to the test (6.000 characters),
- Explain the potential scientific components to be developed (6.000 characters),
- Illustrate the current scientific assets (3.000 characters),
- List the major scientific publications in the last five years by the project team (max 5) - (1.000 characters)
- List the major scientific references supporting the hypotheses and the associated workplan by the project team (Max 05) - (1.000 characters),
- Project budget, including all associated expenditures (living, travel, salaries, attendance of scientific conferences, equipment, IT tools, etc) - (9.000 characters),
- Present and explain the partnership with collaborative institution.s, if any - (9.000 characters),
- Present and explain the project governance (technical committee, steering committee, etc.) – (6.000 characters),
- Indicate the project's scientific and socio-economic benefits – (9.000 characters),
- Indicate the planned actions in terms of scientific dissemination & communication of results – (6.000 characters),
- Explain how the project would have a positive impact on the reputation of research in Luxembourg (6.000 characters)
- Describe how the project will address ethics and data protection issues – (6.000 characters),



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Personal Arguments for your nomination

- Highlight the scientific relevance of the project based on the applicant's recent experience – (9.000 characters),
- Describe the added value the project will provide for research in Luxembourg – (9.000 characters),
- Explain how the project aligns with the objectives of the call, the Foundation, and national research priorities – (.6000 characters),
- Indicate amounts of any co-funding in € & in % of total project cost – (3.000 characters),
- Demonstrate the feasibility of the project and the associated risk management approach – (9.000 characters),

Documents to attach to the completed application:

- Formal authorization to apply from the representative institution and collaborating institution(s) (mandatory),
- Formal, signed commitment as to the accuracy of the information, provided by the applicant (mandatory),
- Research / Scientific protocol / Detailed methodology - (max 2 pages),
- Detailed project plan (grant, work package and associated information) - (max. 5 pages)
- Budget, including all costs and sources of funding - (max. 2 pages),
- Detailed project governance, policies related to risk management, ethics and data protection issues (max. 3 pages),
- Curriculum vitae for each team member or key actors involved in the proposal, letter of motivation; recommendation letters; acceptance document.

Please attach any other element (visual aids, pictures, press releases, websites, films, flyers, brochures, statistics, etc.) which illustrates the potential outstanding value and quality of the project. Authorized formats include: .pdf, .pptx, .docx, .xlsx, .doc, .xls, .ppt, .wav, .wma, wmv, .wav, .mpeg, .mpg, .mp4, .mp3, .mov.